



National School Public Relations Association
The leader in school communication™

NSPRA Chapter Deadlines for 2020-2021

- October 30, 2020** **Chapter report forms are due** (for November meeting of the NSPRA Executive Board). Submit the completed form via email to your regional vice president. Email addresses are available at www.nspira.org/executive-board.
- October 31, 2020** **Chapter cash flow reports for 2020 are due.** The report template will be posted at www.nspira.org/leader_updates. Submit the completed cash flow report to Senior Manager Tommy Jones at tjones@nspira.org.
- October 31, 2020** **Chapter membership lists are due.** In an Excel or Google spreadsheet, please share a list containing each chapter member's name, professional title, credential if applicable, e-mail address, mailing address, phone number and fax number if available with Senior Manager Tommy Jones at tjones@nspira.org.
- February 26, 2021** **Chapter report forms are due** (for March meeting of the NSPRA Executive Board). Submit the completed form via email to your regional vice president. Email addresses are available at www.nspira.org/executive-board.
- May 15, 2021** **Chapter "Mark of Distinction" entries are due.** Download the Mark of Distinction program description, entry guidelines and entry form at <https://www.nspira.org/awards/chapter>.
- May 31, 2021** **Chapter officer election results for 2021-22 are due.** NSPRA must have this information each year for the IRS, and it is also used to build distribution lists for chapter communications from NSPRA. When submitting your list of chapter officers, please indicate when they will officially take office. Submit the information to Associate Director Mellissa Braham at mbraham@nspira.org. (Note: Chapter elections vary, with some taking place anywhere from April to September. Please submit the slate of new officers when results are available or by May 31.)
- June 21, 2021** **Chapter report forms are due** (for July meeting of the NSPRA Executive Board). Submit the completed form via email to your regional vice president. Email addresses are available at www.nspira.org/executive-board.

Additional Important Dates to Remember

- February 1, 2021** NSPRA National Seminar scholarship applications are due (more details at www.nspra.org/nspra_foundation_scholarships):
- Foundation Seminar Scholarships (2)
 - Armistead New Professional Seminar Scholarship
 - Dawn K. McDowell Memorial Scholarship
 - Don Bagin Memorial Scholarship
 - Pat Jackson Seminar Scholarship
 - Executive Board's Seminar Scholarship
 - Leaders Memorial Scholarship
 - #K12PRChat Scholarship
- February 14, 2021** Barry Gaskins Mentor Legacy Award nomination forms are due (more details at www.nspra.org/awards/recognition_awards/gaskins).
- February 14, 2021** NSPRA Presidents Award nomination forms are due (more details at www.nspra.org/awards/recognition_awards/presidents).
- April 1, 2021** NSPRA Executive Board nomination materials are due (2021 – president-elect, vice presidents for South East and Northwest regions) into the Executive Board Search Committee (more details at www.nspra.org/election-info).
- April 15, 2021** Bob Grossman Leadership in School Communications Award nomination forms are due (more details at www.nspra.org/awards/recognition_awards/grossman).
- June 1, 2021** Learning & Liberty Legacy Leader nominations due (more details at www.nspra.org/learning-liberty-legacy-leader-recognition).