



National School Public Relations Association
The leader in school communication™

NSPRA Chapter Deadlines for 2019-2020

- October 28, 2019** **Chapter report forms are due** (for November meeting of the NSPRA Executive Board). Submit the completed form via email to your regional vice president. Email addresses are available at www.nspr.org/executive-board.
- October 31, 2019** **Chapter cash flow reports for 2019 are due.** The report template will be posted at www.nspr.org/leader_updates. Submit the completed cash flow report to Senior Manager Tommy Jones at tjones@nspra.org.
- October 31, 2019** **Chapter membership lists are due.** In an Excel or Google spreadsheet, please share a list containing each chapter member's name, professional title, credential if applicable, e-mail address, mailing address, phone number and fax number if available with Senior Manager Tommy Jones at tjones@nspra.org.
- February 24, 2020** **Chapter report forms are due** (for March meeting of the NSPRA Executive Board). Submit the completed form via email to your regional vice president. Email addresses are available at www.nspr.org/executive-board.
- May 15, 2020** **Chapter "Mark of Distinction" entries are due.** Download the Mark of Distinction program description, entry guidelines and entry form at <https://www.nspr.org/awards/chapter>.
- May 29, 2020** **Chapter officer election results for 2020-21 are due.** When submitting your list of chapter officers, please indicate when they will officially take office. Submit the information to Associate Director Mellissa Braham at mbraham@nspra.org.
- June 29, 2020** **Chapter report forms are due** (for July meeting of the NSPRA Executive Board). Submit the completed form via email to your regional vice president. Email addresses are available at www.nspr.org/executive-board.

Additional Important Dates to Remember

- February 1, 2020** NSPRA National Seminar scholarship applications are due (more details at www.nspr.org/nspra_foundation_scholarships):
- Foundation Seminar Scholarships (2)
 - Armistead New Professional Seminar Scholarship
 - Dawn K. McDowell Memorial Scholarship
 - Don Bagin Memorial Scholarship
 - Pat Jackson Seminar Scholarship
 - Executive Board's Seminar Scholarship
 - Joe Krumm Leaders Memorial Scholarship

- February 14, 2020** Barry Gaskins Mentor Legacy Award nomination forms are due (more details at www.nspra.org/awards/recognition_awards/gaskins).
- February 14, 2020** NSPRA Presidents Award nomination forms are due (more details at www.nspra.org/awards/recognition_awards/presidents).
- April 1, 2019** NSPRA Executive Board nomination materials are due (2020 – President-elect, Vice President at Large - Communication Technology & Innovation, Vice President of Diversity Engagement) into the Executive Board Search Committee (more details at www.nspra.org/election-info).
- April 15, 2020** Bob Grossman Leadership in School Communications Award nomination forms are due (more details at www.nspra.org/awards/recognition_awards/grossman).
- June 1, 2020** Learning & Liberty Legacy Leader nominations due (more details at www.nspra.org/learning-liberty-legacy-leader-recognition).